

Ross Soil and Water Conservation District

Policy # 12-2023

Equipment Rental Procedures & Equipment Storage Policy

Purpose

The purpose of this policy to authorize equipment rental procedures and to authorize storage of district rental and non-rental equipment.

Renter Qualifications

In keeping with the district's mission and vision to provide education and promote innovation, the district may provide various equipment to loan out or rent to the public. The district may choose to create price-based service packages, based on market demand and the personnel, technological capacity, priorities and mission of the district. The district may provide rental services within in the district and outside of district boundaries but should avoid competing with other SWCD's for customers. Service is offered on a first come first served basis except the district should prioritize rental to:

1. Ross County producers participating in a Farm Bill program
2. Ross County producers and residents
3. Ross County government departments, Ross County townships, and other government agencies
4. Out of county renters participating in a Farm Bill program
5. Out of county general renters

The district reserves the right to refuse rental service to, or request payment in advance from, any cooperator staff can show has violated any terms of this policy or the equipment rental agreement.

Rental Rates

Rental rates should be based on the personnel, technological capacity, priorities and mission of the district. Rates may be adjusted based on market demand and the capacity of the district to provide services. Mileage charges may be added for services provided outside of Ross County. All current rates shall be stipulated on the equipment rental agreement appendix.

Rental Equipment Procedures

- Renter contacts the district office to request rental equipment.
- SWCD staff will deliver equipment to landowner location and advise on how to operate.
- Customer is required to sign and abide by an equipment rental agreement at time of delivery.
- Renter must immediately report any damage or malfunctioning equipment.
- Renter agrees to only transport equipment with permission, avoiding public roads.
- Renter agrees not to transport equipment to another producer's location unless planned by SWCD.
- Eligible customers must sign a sales tax exemption certificate to claim a farming exemption.
- Renter should finish using the drill in a reasonable time frame as defined by staff and supervisors.
- SWCD staff will pick up equipment when renter is finished and verify acreage.
- Renter will be invoiced according to the equipment rental agreement and district billing policies.

Rental Equipment and Non-Rental Equipment Storage Policy

Unless a suitable and convenient county owned storage facility is available, the Ross SWCD Board of Supervisors shall rent a suitable and convenient storage space for district owned equipment. District owned equipment shall be included on the inventory of equipment insured by CORSA.